## PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING MINUTES - MAY 14, 2008

DATE: May 14, 2008 TIME: 1:30 p.m. PLACE: A260

Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Cynthia Loken, Jerry Kotlowski, Terry James

OTHERS PRESENT: Sheriff Renner, Chief July, Dennis McFarlin, Deb Barnes, Dee Helmrick, Mark Thibodeau, Jane Grabarski, Nick Segina, Quincy and Rome Firefighters & EMS, Administrator Petkovsek, Corp Counsel Albert, Shirli Suchomel

- 1. Call to Order At 1:30 p.m. Chair Sebastiani called the meeting to order.
- 2. Was the meeting properly announced? Yes.
- 3. Roll call: Sebastiani, Johnson, Loken, Kotlowski, James present.
- 4. Approve the Agenda **MOTION** by Loken/James to approve the April 14, 2008, meeting agenda. MC/Unan.
- 5. Approve minutes of the April 9, 2008, meeting **MOTION** by Kotlowski/Loken to approve the minutes from April 9, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

**Family Court Commissioner** – Dennis McFarlin stated he has completed two of the five yearly mandated in-service days. He informed Committee that court interpreters for non-English-speaking persons, and court security are issues coming in the near future. Discussion followed with Chief July and Clerk of Court Helmrick.

**Child Support** – Deb Barnes introduced herself to the Committee as Department Head of Child Support and presented the Outstanding Achievement Award her department received at the Spring Director's Dialog for Outstanding Child Support Performance in 2007. She explained Performance Measures to the new committee members and presented her report, as well as the April Check Summary of paid bills.

**Clerk of Circuit Court** – Clerk of Court Dee Helmrick gave Committee the Community Service Coordinator's report and her check summary of paid bills for April. She stated that tax intercepts are being received by both Child Support and Clerk of Court.

**Register in Probate** – Not present.

**District Attorney** – District Attorney Mark Thibodeau introduced himself to Committee members and outlined the personnel situation in his office, which consists of an Office Manager, Legal Secretary, Legal/Clerical position, Victim/Witness Coordinator, and a one-day-a-week Assistant District Attorney. The Legal/Clerical person went to the County Clerk's office and Thibodeau asked to change the position to Legal Secretary, to have two in the office. The estimated salary money is already in his budget. He gave the caseload numbers for district attorneys in other counties and compared it to his own, which was 160 felony files in 2006 and 2007 and it was between 50-100 cases per year higher than other counties for the same time frame. The Assistant District Attorney is grant-funded. District Attorney is a Statefunded, not a County-funded, position. When asked the difference between Legal Secretary and Paralegal, Thibodeau explained that paralegals research law, and the volume of work in his office will not allow for such research; he will need a Legal Secretary. Thibodeau will submit his request for a new Legal Secretary to the Personnel Director and will keep Committee advised.

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**Emergency Management -** Not present.

Sheriff's Department – Sheriff Renner attended a meeting about meth labs where it was brought up that Realtors are allowed into many homes, so it would be wise to train them to recognize signs of meth labs in homes. Sheriff had been at Villa Pines earlier this date discussing commitment of the elderly. Sheriff Renner and Lt. Fahrenkrug attended a meeting at the Highway department with concerned farmers discussing the enforcement of weight limits and scales on the highway. Road repair costs \$600,000 per mile; single-use special weight limit permits were discussed. Sheriff Renner will be at Moundview Memorial hospital in a personal defense class for citizens. Brochures were printed for this class. On May 1 Deputy Bryan Peterson resigned to work in Rome. Jail Officer Adam Haight joined the department on May 4. New Road Officers Raasch and Lewicki are in field training; Raasch will be on the road in mid-June and then a new hire will come on. The department will be one person short at that point. At 2:30 p.m. Supervisor Kotlowski was excused.

Chief Deputy July gave the floor to Rec. Officer Long who had sealed boat bids. Ten invitations to bid were sent and two bids were received for a new rescue boat for large-water rescues and patrol. Long informed Committee that the DNR reimburses his boat purchases at 75% over the course of five years. His current boat is six years old. The dealerships contacted were:

Ed's Marine Appleton
Pharo Marine Waunakee
Badger Marine Nekoosa
Norton's Dry Dock Green Lake
MJ Marine Mosinee

Zacho Chippewa Falls

Wendt's Vandyne

Stark's Prairie du Chien Evenson Marina Friendship

Morse Enterprises Friendship

Norton's Dry Dock bid a Lund 225 without motor, as per specifications, at \$24,509.00 including a tradein of \$5,000.00. Evenson Marina bid a Crestliner 200 without motor, as per specifications, at \$21,226.00 including a trade-in of \$10,400.00.

Both bids were for boat and trailer. Discussion followed. **MOTION** by James/Johnson to accept Evenson Marina's bid of \$21,226.00 on the Crestliner 200 boat and trailer, without motor. MC/Unan. Chief July instructed Rec. Officer Long to notify bidders of the result, and to award the bid to Evenson Marina.

Adams County has budgeted \$40,000.00 to be paid to the Animal Shelter. Their board has recently changed and issues have come up that need to be resolved. Brenda Schwarzig from the Animal Shelter was contacted to attend today's meeting, but she was not present. Sheriff's Department Road Officers have been picking up stray animals during Animal Control Officer Ed Baron's medical leave, and equipment is being ruined because of it. Animal Shelter workers had formerly been doing animal pickup when Ed could not, but now they are not being allowed. Committee requested this item be on the agenda for June's meeting, with Animal Shelter representatives to be in attendance.

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Sheriff's Department budget reallocations: Chief July stated the September 2007 budget from which he was asked to project the 2008 budget contained wrong figures, which in turn skewed the 2008 budget and certain shortfalls will occur as a result. The Administrator is looking into it. The shortage in gasoline can be reallocated from Jail Food. Soundproofing the Sheriff's and Chief Deputy's offices will be funded through the .414 Small Equipment line item.

Captain's reports – the Safekeeper report was in Committee's packet. Pricing is being obtained for new washers and dryers in the jail. Mattresses were ordered; they are on a scheduled replacement rotation. Jail inspection is coming up on June 14. The Huber showers are scheduled for repair in 2009. Inmate Education Awards will be given for completion of the GED and HSED programs.

Next meeting: Wednesday, June 11, 2008, 1:30 p.m. in Conference Room A260.

Emergency Government - Jane Grabarski submitted a report from Foth on the Communication System upgrade. This report will come monthly after meeting with the company that is doing the work. She gave the start and finish dates of June 2 through July 1 for the temporary dispatch unit project. The May 29 Public Health 4-county exercise is on pandemic emergencies. Town of Rome tabletop planning is coming this fall. The Hazmat evacuation labels have arrived and are already distributed to emergency responders, and \$4,302.00 in grant money was received. Her computer grant for \$6,000.00 will be reimbursed now that laptop computers and a videocam were purchased. Training June 3 and 4 at Ft. McCoy in Tomah is for Special Needs population evacuation. MOTION by James/Loken to approve Emergency Management training. MC/Unan.

Identification badges policy: Adams County 1<sup>st</sup> Responders have requested ID to wear on calls. Soon this ID will be required all over the courthouse, and it will have a four-year expiration/renewal date. Committee wished to get a written agreement between Adams County and the receiving agencies for the purpose of ID return in case of resignation or termination. **MOTION** by Loken/Johnson to approve Emergency Management to provide ID badges for emergency personnel when requested by a requesting agency. MC/Unan.

Grabarski stated that the old Highway shop was put up for bids, and she has two emergency vehicles parked inside: the mobile command post, and the mass-casualty trailer. The combined value of these vehicles is \$113,000.00 and she requested that other indoor parking be found or built at a fenced-in County site. Grabarski has carryover funds put away for such a project, and she inquired whether the purchase price of the old Highway shop could be put toward a new garage. Sebastiani informed her this would take a resolution to do. Petkovsek stated there is a bid on the building contingent upon the Village of Friendship re-zoning it from residential to church purposes. Grabarski was in Columbia County as mutual aid in the tornado, signing in volunteers for clean up. Her Checks Report was in her packet.

Coroner's Report – Nick Segina gave Committee a booklet explaining the Coroner's office. Revenue comes in from cremation permits and death certificates, and 2008 has fallen short. Mileage cost rose after budgets were finalized, and this line item has gone over budget. He had one voucher for \$30.00 in training. There were 15 deaths in April. One case of an FCI inmate death and autopsy has been directed to Corp Counsel. An informal agreement exists with Dane County to identify cremation subjects. Photos are now done with digital cameras and printed by computer on regular paper. The images are stored on a County computer. Approximately \$70.00 of the \$300.00 budgeted in Convention Fee was still in the budget before today's voucher was turned in. Segina thanked Committee for the new

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Coroner's office on the second floor of the courthouse. No standard exists concerning how long Coroner's records are kept and Segina thought for exhumation purposes they should be kept indefinitely.

**MOTION** by James/Loken to approve all vouchers. MC/Unan.

**MOTION** by Loken/James to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 355 and 414. Committee will then reconvene in open session per Wis. Stat 19.85(2) to consider and vote on appropriate matters.

Roll call vote: Loken: Yes. Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: excused absent. Unanimous. The meeting closed at 4:16 p.m. Shirli Suchomel left the meeting.

Per Chief Deputy July, **MOTION** by Kotlowski/Johnson to go into open session. Roll call vote: Loken: Yes. Johnson: Yes. James: Yes. Sebastiani: Yes. Kotlowski: excused absent. Unanimous. At 4:33 p.m. **MOTION** to adjourn was made by Kotlowski/Johnson. MC/Unan.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (05/21/08)